

DRILL REPORT

LOCATION Ellis St & Cambridge Ave - Lonnie's Hotel - Kitchen

DATE October 24th 2024 **TIME** 4:30 PM (PM Shift)

PARTICIPANTS

- Jamie Jones (FA Attendant - Intermediate)
- Sarah Lee (FA Attendant - Basic)
- Alexa Cooper (Transportation Assistant)
- Harry Reed (Head Chef)
- Dougie Smith (Server)

SCENARIO

While kitchen staff was transporting hot pot of boiling water to sink, they bumped into another worker causing hot water to splash onto their skin resulting in minor burns.

OBSERVATIONS

- The First Aid attendant arrived swiftly and followed all burn treatment protocols effectively
- The transportation assistant hesitated when moving the injured worker, unsure of the best path through the kitchen.

STRENGTHS	DEFICIENCIES
<ol style="list-style-type: none">1. Basic FA attendant (Sarah) arrived quickly within 3 minutes of being notified about the injury and handed off care to Intern. FA attendant (Jamie) (who arrived after 4 minutes)2. FA attendant (Jamie) carried out correct documenting procedures	<ol style="list-style-type: none">1. Delay in contacting FA attendant as staff was confused on where to find FA attendant contact information2. Transportation assistants should receive more guidance on how to navigate the kitchen during emergencies

CORRECTIVE ACTIONS

- Post clear signage with First Aid Attendant contact information in key, visible locations (e.g., by phones, first aid kits, and in common areas). Ensure all workers are aware of where to find this information **[Completion date: October 30, 2024]**
- Conduct additional drills focused on transport within different areas of the restaurant to address hard to navigate spaces **[Completion date: October 30, 2024]**

PROCEDURAL FACTORS

1. Ability of First Aid attendants and transportation assistants to access equipment, supplies, and first aid facilities.
2. Worker familiarity with how to call for First Aid and the location of First Aid equipment and supplies.
3. Effectiveness of summoning First Aid attendant(s) and their response to both minor and serious injuries.
4. Effectiveness of assessing and moving an injured worker (to test transportation barriers both onsite and to medical aid).
5. Effectiveness of preparing (packaging) and transporting an injured worker to an area accessible to BCEHS, if required.
6. Familiarity of First Aid attendants with documentation and reporting requirements