

Procedural Considerations for BC's New First Aid Requirements

Effective November 1, 2024, WorkSafeBC has implemented new requirements for workplace first aid procedures in BC. go2HR has summarized the new requirements, assisting employers in the Tourism and Hospitality Industry to implement the new Regulation.

First aid procedures must now include the following six factors:

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| 1 | Available Equipment, Supplies, Facilities, First Aid Attendants, and Services <ul style="list-style-type: none">Names of First Aid Attendants & Certification LevelsLocation of First Aid Equipment and Supplies |
| 2 | Location and How to Call for First Aid <ul style="list-style-type: none">How Workers are to Call for First AidExpected First Aid Attendant Response Times |
| 3 | First Aid Response Details <ul style="list-style-type: none">Managing Regular Duties While Responding to Emergencies |
| 4 | First Aid Attendant Authority <ul style="list-style-type: none">First Aid Attendants are In-charge of First Aid Management of Injured Workers Including Determining Further Care, Transportation Methods, and Accompaniment During TransportWorkers Have the Right to Refuse TreatmentCannot be Over-ruled by Supervisors or Managers |
| 5 | Management of Barriers to First Aid <ul style="list-style-type: none">Safe Relocation Instructions for Transporting Injured Workers from Less-accessible to Accessible AreasReferences to Specific Rescue Procedures Developed for Relocating Injured Workers out of Less-accessible Areas |
| 6 | Transportation Methods (onsite and to medical aid) <ul style="list-style-type: none">Transportation of a Stable Patient and an Unstable Patient including:<ul style="list-style-type: none">Responsibilities,Directions,Instructions for Moving the Patient,During Transport,Location of the ETV, if applicable, andCommunication Instructions with Emergency Contacts |

For an example of what this could look like in an OHS Manual, check out our [**OHS Manual Template**](#)

Additional Notes for Updating Procedures:

- Be sure to include whether in your procedures or elsewhere, provisions on reporting injuries to WorkSafeBC
- Maintain your First Aid Program appropriately by assigning roles and responsibilities for:
 - Scheduling First Aid attendants to ensure adequate coverage
 - Managing alternative First Aid services during unplanned absences of First Aid attendant(s)
 - Tracking and scheduling recertifications of First Aid attendants
 - Regularly inspecting and replenishing First Aid supplies and equipment
 - Inspecting and maintaining ETVs
 - Communicating program specifics to all workers

Ensure your First Aid Procedures are Inclusive of All Workers including equipment, accessibility, and worker engagement.

Depending on the uniqueness and complexity of your First Aid Program, additional information on a variety of topics may also need to be included, such as:

- Multiple first aid attendants (see resource)
- Air transportation
- Overnight care

